



Bedfordshire

Fire & Rescue Authority

Functions of the Authority:

The Authority shall exercise the following functions and responsibilities:

1. To approve the Authority's Standing Orders; Scheme of Delegation to Officers; Procurement Policy and Contract Procedure Rules; Financial Regulations; and Terms of Reference for its Standing Committees including confirming their political composition and making appointments to them.
2. To constitute and appoint to the Authority's Committees (the minimum number of Standing Committees shall be two - 1) the Audit and Standards Committee of 7 members and 2) the Executive Committee of 5 members - the membership of which shall be mutually exclusive).
3. To appoint and revoke appointments (and in respect of Lead Member positions, determine the scope of responsibility of each position) of:
 - i) the Lead Member for Prevention and Protection;
 - ii) the Lead Member for Emergency Response and Resilience;
 - iii) the Lead Member for ~~Workforce & Organisational Development~~ People & Culture;
 - iv) the Lead Member for Physical and Digital Assets & Collaboration;
 - v) the Lead Member for Finance, Productivity and Efficiency Data & Digital Transformation;
 - vi) a representative to the LGA (Local Government Associations) Fire Services Commission;
 - vii) the Chairperson and Vice Chairperson of the Authority, and up to two other Members, to act as its representatives on the LGA General Assembly;

- viii) a member or officer onto any local authority controlled company or joint committee on which the Authority is required to be represented by a Member or an officer as the case may be; and
 - ix) the Chairperson and Vice Chairperson of the Executive Committee and the Chairperson of the Audit and Standards Committee.
4. To approve:
- a) a balanced revenue budget and adopt a Medium-Term Financial Plan for the Authority;
 - b) the Authority's Precept (Council Tax);
 - c) the Reserves Strategy;
 - d) the Authority's level of borrowing;
 - e) the Treasury Management/Investment Strategy including the Prudential Indicators in accordance with the Prudential Code;
 - f) any proposed remuneration for any post in excess of £100,000 per year;
 - g) the appointment or dismissal of the Chief Fire Officer or Chief Executive, Deputy to the Chief Fire Officer, Chief Finance Officer, and Monitoring Officer;
 - h) the Authority's Code of Conduct for Members and Member:Officer Protocol on recommendation from the Audit and Standards Committee;
 - i) the Annual Pay Policy Statement and Scheme of Members' Allowances;
 - j) the Protocol on the Use of Authority Resources by Members;
 - k) the Use of the Internet Policy;
 - l) the Comprehensive Equality Policy Statement;
 - m) the Information Security Policy;
 - n) the Code of Conduct for Employees;
 - o) all other matters reserved by law to the Authority.
5. To approve, amend and adopt the Community Risk Management Plan (CRMP) and its associated annual action plan. Any proposed fundamental changes resulting from CRMP work will be presented

back to the FRA (Fire and Rescue Authority), such as a station closure or relocation.